

# ACCOUNTS RECEIVABLE

ETHICS, INTEGRITY, RESULTS

1806 33rd Street, Suite 180  
Orlando, Florida, 32839  
By Phone: 321-710-3530 | Fax: 1-877-730-5805  
www.AccountsReceivable.com

## **PLEASE FILL OUT THE CLIENT ACCOUNT PLACEMENT FORM, SIGN THE SERVICE AGREEMENT AND FAX BACK TO 877-730-5805**

While debt collection is most often associated with consumer accounts, there is a growing need in the business community for a collection company that specializes in business-to-business debts and past due payments. AccountsReceivable.com is just such a company.

AccountsReceivable.com believes that exceptional service and proven results are keys to a successful business relationship.

Our success rate has made AccountsReceivable.com the leader in the debt recovery industry, and we take pride in our achievements and value the more than 60 years of experience within the debt recovery industry our management team has. We are confident that we will surpass any of our competitors and will meet and exceed your expectations.

For over eight years AccountsReceivable.com has been providing superior debt recovery services to companies located all over America.

- ❖ Professionally Trained Commercial and Consumer Collectors
- ❖ Multilingual Collection Specialist
- ❖ No Recovery No Fee Services
- ❖ Nationwide Network of Attorney's
- ❖ Superior Customer Service
- ❖ Approval Is Required Prior To Any Settlement
- ❖ Remittances are tailored according to your needs. We can remit at any frequency and by any method.

The main focus of AccountsReceivable.com is to assist our clients' in reducing operating expenses, increase cash flow, and improve their customers' experience. Our results-driven reputation, strong financial track record, and proven results make AccountsReceivable.com the choice for any account receivable solution you have.

Call AccountsReceivable.com today to determine if we are the right collection agency for your debt recovery needs.

### **Remittance & Reporting**

Keeping clients informed is vital to our company. We offer secure online access where our clients can login to review what is happening on each and every claim placed with our office. We also offer customized reports to fit the needs of each and every client. Reports can be sent in any format requested - for example: spreadsheet, Word document, or PDF. Reporting frequency and delivery method can also be customized

**AccountsReceivable.com offers a standard remittance policy but remittances cycles can be tailored according to your needs. We can remit at any frequency and by any method.**

#### **Our standard policy is:**

**Payment issued:** All payments collected between the 1<sup>st</sup> and 15<sup>th</sup> of any month are processed on the 1<sup>st</sup> through the 5<sup>th</sup> of the following month.

All payments collected between the 16<sup>th</sup> and 31<sup>st</sup> of any month are processed on the 16<sup>st</sup> through the 20<sup>th</sup> of the following month and mailed accordingly.

**If we don't recover your money, you owe absolutely nothing.**

**If we do collect you owe us the following:**

- 30% of the amount collected on accounts under 1 year in age.
- 40% of the amount collected on accounts over 1 year in age.
- 50% of the amount collected on accounts that require litigation.
- 50% of the amount collected on accounts under \$1000.00 in amount owed at time of placement.

**TO PLACE A CLAIM FOR COLLECTION VIA FAX PLEASE FILL OUT THE CLIENT ACCOUNT PLACEMENT FORM, SIGN THE SERVICE AGREEMENT AND FAX BACK TO 877-730-5805. ONLY 1 AGREEMENT IS NEEDED EVEN IF PLACING MULTIPLE ACCOUNTS.**

**TO PLACE A CLAIM FOR COLLECTION VIA THE INTERNET PLEASE TYPE THE LINK BELOW AND FILL THE FORM OUT.**  
<http://accountsreceivable.com/place-claim.html>

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## Client Account Placement Form

### Your Information:

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Company Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

### Debtor Information:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Company Phone: (\_\_\_\_) \_\_\_\_\_

Amount Owed \$ \_\_\_\_\_ Fax Number \_\_\_\_\_

Service Provided \_\_\_\_\_

Reason for not paying \_\_\_\_\_

\_\_\_\_\_

Date of Debt: \_\_\_\_/\_\_\_\_/\_\_\_\_

Any Signed Contracts: (please circle) Yes No

Have You Received Any Payments? (please circle) Yes No

Are There Any Bad Checks (please circle) Yes No

Is This a Judgment (please circle) Yes No

Is There a Personal Guarantee (please circle) Yes No

Any additional information that would further help in your collection please provide below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS AGREEMENT IS MADE BETWEEN ACCOUNTS RECEIVABLE HEREIN REFERRED TO AS A.R. and  
HEREIN REFERRED TO AS CLIENT.**

1. Upon placement of a claim(s) A.R. will use its best efforts to collect the claim on behalf of CLIENT.
2. CLIENT warrants the validity, amount and authenticity of all claims placed with A.R. for collection. Upon request CLIENT agrees to forward documentation to A.R. to prove the amount, and authenticity of the claim.
3. CLIENT may withdraw a claim placed with A.R. only where a) there has been no activity on the claim in the preceding sixty (60) days and b) the claim has not been forwarded to an affiliated attorney. All withdrawals must be done via facsimile to 1-877-730-5805 by CLIENT and any commission then due and payable to A.R. must be paid before the claim is deemed withdrawn. Any claim canceled by CLIENT while payments are being will be billed by A.R. for the full anticipated commission due on the entire amount of the original claim assigned to A.R. There is a fee of 10% of the principal balance of the claim for administrative, initiation and clerical expense on any claim withdrawn by CLIENT not in accordance with the provisions of paragraph 3a and 3b.
4. CLIENT shall report all direct payments made on a claim within three (3) business days of receipt of payment, and the commission due on the direct payment shall be remitted to A.R. within (21) days. Once a claim is placed with A.R. for collection, CLIENT shall not instruct Debtor to make payments directly to CLIENT, All communication with the debtor should be directed to A.R.
5. All claims placed with A.R. by CLIENT, that are under one (1) year in age from the delinquency date shall be billed at a rate of 30% of any and all funds collected. All claims placed that are over one (1) year in age from the delinquency date shall be billed at a rate of 40% of any and all funds collected. Any claim, regardless of age with a balance owed under \$1000.00 shall be billed at a rate of 50% of any and all funds collected. Any claim that is forwarded to an affiliated attorney of A.R. shall be billed at a rate of 50%. A.R. is entitled to their full commission due on any payment(s) received regardless of payer or whether paid to A.R. or CLIENT once the claim is submitted.
6. Any merchandise returned to CLIENT by Debtor shall entitle A.R. to a commission equal to 10% of the actual invoiced amount.
7. Any claim placed with A.R. by CLIENT that is discovered to have been previously paid or placed by CLIENT in error will be billed by A.R. to Client at a rate of 10% of the placed amount as an administrative, clerical and initiation fee.
8. CLIENT understands that A.R. may at their discretion forward a case or a claim to an outside law firm or collection network to assist in the recovery of said claim and hereby grants A.R. permission to do so. It is further understood that CLIENT must give approval in the event that such a transfer will result in additional charges.
9. A.R. shall account to CLIENT on a monthly basis all funds collected by A.R. on CLIENT'S behalf and all remittances and/or invoices will be sent at this time.
10. CLIENT grants to A.R. and to any affiliated attorney or collection firm that may be forwarded CLIENT claim(s) the express authority to endorse and negotiate any check, draft or other negotiable instrument made payable to CLIENT for deposit in trust for distribution to CLIENT after deducting the commission and fees due A.R. under this agreement.
11. In no event shall A.R. be liable in any respect for the inability to collect any claim placed by CLIENT for collection. It is understood and agreed that A.R. is not a guarantor of any specific result on accounts placed by CLIENT.
12. A.R. agrees and shall hold harmless CLIENT from any claim, demand, action, or judgment, including all reasonable legal fees arising out of any action done by A.R. in connection with the collection of any claim(s) placed by CLIENT, which is not a result of a violation by CLIENT of any portion of provision 2.
13. This agreement shall be construed in accordance with the laws of the State of Florida. In the event that any provision hereof is found to be invalid or unenforceable, then that provision shall deemed to be severed and removed and the remaining provisions shall remain valid and in full effect.

Agreed on this date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Authorized Signature for Client

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title